

PBIS RRP

Meeting Minutes

Date of Meeting	1/5/23	Time:	7:30am-8:40am
Minutes Prepared By:	Carla	Location	Room 4

1. Meeting Objective(s)

This meeting focuses on **Tier 1 and Tier 2** Systems including identifying students who need Tier 2.

Additional Student Intervention Meetings to discuss specific students will occur at another time. See *Meeting Calendar link*.

Individual Student Intervention Meetings will be on a separate Student Meeting Agenda.

Meeting Norms:

1. Honor start and end times (7:30am-8:45am)
2. Stick to topic and in set time window
3. Everyone has an equal voice
4. Keep an open mind
5. Respect and honor opinions of the group
6. Vegas Principle
7. All members attend every meeting

Meeting Roles:

Note Taker—Carla

Facilitator—Karen

Timekeeper—Chelsey

Process Observer—Stephanie

Standing Agenda Items

- Review previous meeting minutes/ action steps.
- Student Behavior Data (BIRs). This info is reviewed monthly and shared with staff quarterly.
- Feedback on: [Lesson Plans](#)

Links

[Meeting Calendar:](#)

[Tier 2](#)

[Current PBIS Teaching Calendar](#)

[Shareable RRP EC PBIS Staff Manual.docx](#)

[TFI/Action Plan](#)

[2022-2023 Tier 2 students](#)

[2022-2023 BIR data](#)

Meg will put a shortcut of the manual in the Tier 2 student folder.

Complete the student meeting form for Mateo including identifying Tier 2 interventions and update the 2022-2023 Tier 2 template.

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2. Attendance at Meeting

PBIS TEAM ATTENDANCE

3. Agenda & Discussion

Topic	Owner	Time
<p><u>TIER 1</u></p> <p>1) <i>December BIR Data</i> 2022-2023 BIR data discussion about boys vs girls and are we overly BIRing boys. We decided to look at specific BIRs based on behaviors to identify needed strategies—Sarah and Steph to do. Discussion about typical boy behaviors vs girls behaviors. Need to look at percentage of boys on IEPs vs girls on IEPs- Meg and Carla. Not any specific patterns seen in the data about behaviors or places behaviors occurred.</p>	Meg	15 min
<p>2) <i>Discuss Acknowledgement System after having done the whole month of Dec. Any tweaks? System will remain in place as is. Karen to add this info to 2nd quarter PBIS to staff.</i></p> <p>Acknowledgement System updated 11/7/22</p>	Karen	10 min
<p>3) <i>Review/ Discuss: Classroom Observation Implementation feedback summary 12/13/22</i> Put this on February agenda</p>	Karen and Krista	10 mins
<p>4) <i>Addition of Parent Dojo posts to our Teaching Calendar.</i> Current PBIS Teaching Calendar <i>Input from Sherri from parent perspective.</i></p> <p><i>Ok these links do not work on my cell phone (or at least from the way I would know to open the sound?) but on a desktop they are amazing!!! I think these are just fantastic connections for families to make and maybe ways parents would not have thought of to use in past that we take for granted as educators (reinforcing behavior that we want to see, teaching directly instead of assuming kids know how to do skills i.e. sharing)...</i></p> <p><i>my only concern is that maybe parents couldn't open them on a phone if they don't have a computer at home. I, using my iphone, could see the images and the sound icon, but it only gave me the option to play it when on the computer even when I downloaded them to chrome.</i></p>	Karen	10 min

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<p><i>Chelsey will problem solve the phone issue. Teaching schedule may need adjusted.</i></p> <p>5) Onboard Sabrina on PBIS</p> <p><u>TIER 2</u></p> <p>1) <i>Review of work/processes from 12/2/22 at SST 4</i></p> <div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>Shared with me > PBIS > Tier 2 > 2022-2023 Tier student forms</p> </div> <p>2) <i>Tier 2 Mtg 1/13 8am-9am</i> <i>Discuss student to be trialed/team to invite</i> <i>Make sure we know what is to be accomplished</i></p>	<p><i>Krista</i></p> <p><i>Team</i></p>	<p><i>10 min</i></p> <p><i>10 min</i></p>
4. Action Items		
Action	Owner	Due Date
<i>Share 1st Quarter BIR info with all RRP Staff</i>	<i>Karen</i>	<i>By 10/30/22</i>
<i>Share 2nd Quarter BIR info with all RRP Staff</i>	<i>Karen</i>	<i>By 12/22/22</i>
<i>Share 3rd Quarter BIR info with all RRP Staff</i>	<i>Karen</i>	<i>By 3/10/23</i>
<i>Share 4th Quarter BIR info with all RRP Staff</i>	<i>Karen</i>	<i>By 5/26/23</i>
<i>See highlights above (catch Sabrina up on PBIS)</i>	<i>Karen/ Chelsey</i>	
<i>Look at BIR data on boys.</i>		
5. Next Meeting		
Location	Date	Time